**Leo Leopard**

555 La Verne Way, La Verne, CA

123@abc.edu

(909) 555-­‐5555

**OBJECTIVE**

To obtain an on-­‐campus position serving my fellow students which utilizes my strong communication skills.

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| **EDUCATION** |  |  |
| **University of La Verne, La Verne, CA** | Expected Graduation: June 2016 |
| Bachelor of Arts, Business Administration |  |
| GPA: 3.5 |  |
| **HONORS/AWARDS** |  |
| **Dean’s List** |  |  Fall 2013 – Spring 2014 |

**ON-CAMPUS INVOLVEMENT**

**Enactus, University of La Verne** August 2013 – Present

*Member*

* Implement collective ideas to sponsor campus and community events which promote educational and social change
* Led groups of 9 junior high students in discussion on success skills, business ethics, and personal finances
* Co-­‐designed 17-minute audio-­‐visual presentation accurately and creatively describing project for use in regional and national competition

**VOLUNTEER EXPERIENCE**

**LionLike MindState, Pomona, CA** June 2012 – Present

*Volunteer*

* Plan two yearly outreach events to highlight community members’ creativity in spoken word, poetry, music, and art

**YMCA, Pomona, CA**

*Volunteer Swim Coach*

 Summer 2013, 2014

* Instructed classes of up to 15 children on basic swimming skills
* Communicated regularly with parents on children’s progress

**SKILLS**

**Computer:** Proficient in Windows and Mac OS, Microsoft Word, PowerPoint, and Excel

**Language:** Fluent in Spanish